

4th November 2019

At a Meeting of Ashdon Parish Council held at the Village Hall on Monday 4th November 2019, at 7.30pm.

Present.

Councillors Mike Elsey (Chairman), Steve Hayler, Philip Player (Vice Chairman), George Smith, John Thorn and Jo-Anne Wheatley

Cllr. James De Vries (UDC)
Mr. David Green (Clerk)

1. Apologies for Absence.

Apologies for absence had been received from Cllr. Victoria Moriarty and Cllr. Simon Walsh (ECC)

2. Public Representations

Ms. Sheena Dale addressed the meeting regarding her planning application UTT/192642/OP to build 4 in number dwellings on her land to the south of Church Hill. She stated that she wished to build the houses to enable her family to settle their finances following the death of her parents. The plot would not be sold to a developer but the family would oversee the project. Her family had farmed in the village for many years and it was her wish to maintain a presence in the village whilst securing their future. The development would be restricted to the four properties with access onto Church Hill and would be screened from the road by retaining the majority of the existing trees.

The Chairman thanked Ms. Dale for her address and said that the application would be dealt with later in the agenda.

There were no other matters from the public.

3. County Councillor's Report. The County Councillor's Report would be circulated on receipt from Cllr. Walsh later in the week.

Following further representations from the Clerk, Cllr. Walsh had emailed him immediately prior to the meeting to say that he (Cllr. Walsh) would try and arrange a site meeting with himself, the Parish Council and Highways to inspect the footpath from the Chapel Car Park to Crown Hill.

4. District Councillor's Report. Cllr. De Vries addressed the meeting saying that the Local Plan was progressing and that a letter from the Inspector was expected imminently. Stansted airport S106 matters were still being negotiated. Following a question from the Clerk Cllr. De Vries agreed to make £500.00 available from his Ward Members Initiative Fund towards the proposed memorial plaque to the late Mrs. Elizabeth Everitt A.M.

5. Declarations of Interest. There were no Declarations of Interests in matters on this agenda.

6.. Minutes.

Resolved – that the Minutes of the Parish Council Meeting held on Monday 9th September 2019, previously circulated, be signed as a true record. (Cllr. Player)

7. Matters Arising.

- i. Playing Field Rectory Lane. Two of the recently planted oak trees had died due to lack of water and required replacing. The Clerk had this in hand. The weeds under the climbing frame required removing.
- ii. Highways.
 - a. Weight Limit –Spriggs Lane. Cllr. Walsh would investigate (mins 8/4/19).
Nothing heard to date (Action Cllr. Walsh)
 - b. Verge protection measures. Nothing further to report in Cllr. Moriarty's absence. Many of the verges through the village were being compromised by traffic e.g. those between Hill Farm and Springfield, Radwinter Road.
 - c. Footway – Chapel Car Park to Crown Hill. Reported to, and under investigation by Cllr. Walsh (Item 3)
 - d. Footpath network in the parish. Nothing to report in Cllr. Moriarty's absence
- iii. Village Hall.
 - a. Sign. The new village hall sign had been made and erected by Uttlesford Rangers.

Resolved – that a letter be written to the Rangers thanking them for their excellent work in making and installing the new sign. (Cllr. Eelsey)
 - b. Village Hall AGM. Cllr. Player had attended. The meeting had been short (10 minutes) with no urgent matters arising.
- iv. Telephone Kiosks.
 - a. Steventon End. Painted throughout. Light to be installed (Cllr. Thorn).
The kiosk would then be fitted out to the requirements of the residents.
 - b. Church End. Waiting for the Wayleave from the District Council.
 - c. Crown Hill. Painted by BT. Required tidying inside.
- v. Ashdon Village Neighbourhood Plan. Ms. Jane Gray addressed the meeting. The open forums had been held on October 18th and 19th and had been very well attended by approximately 180 people. Some excellent comments and suggestions had been received e.g. like the rural environment; walks, landscapes and views; more trees needed; strong community feeling; friendly nature. Concerns included speeding; H.G.V's; amount of traffic; lack of post office; lack of shop. Thirty people had volunteered to assist and a Volunteer Coordinator had been appointed. A village walkabout and information gathering exercise would be arranged. The landscape assessment was progressing.

The Chairman thanked the Neighbourhood Plan Group for their help and enthusiasm and Jane Gray and Melanie Horrigan in particular for all their hard work on this very important project.

- vi. Community Led Housing. Progressing with the results being analysed by the RCCE. They would revert with their initial findings in the near future.
- vii. Ashdon Windmill Trust. Being held in abeyance at this time. Members noted that Cllr. Moriarty had emptied the litter bin and had installed a “bin within a bin” to make litter collection easier.
- viii. Village Community Hub. The Chairman reported that he had been working with a commercial partner who wished to run a community café and shop from the premises. A meeting had been held with Ray Hammond, Village Hall Chairman, and other members of the committee regarding the “hub” proposals. They had given their approval subject to the matter of storage being resolved. To this end Michael Snow had made a drawing of the proposed extra storage area for village hall equipment, however, this may need to be revisited after assessing the amount of equipment to be stored
- ix. 75th Anniversary of VE/VJ Day 2020. Members would consider suitable dates. To be discussed at the next meeting. The Clerk would speak to Mr. John Moran to seek his guidance on a suitable date and event. (Action Members)
- x. Superfast Broadband. Cllr. Thorn said that it was now 35% complete. A new contractor had been appointed. The route through the village would be validated and work would re-commence December/January with completion by November 2020. The large cabinet adjacent to Goldstones would go “live” in the spring.
- xi. Neighbourhood Watch. Cllrs. Hayler and Thorn reported that their main aim was to make residents aware of the problems they could encounter from unscrupulous persons. To this end communications were of vital importance. Fifty three people had signed up to Facebook with eleven others included “in the circuit”.
- xii. Grass Cutting Contract. No definite proposals from the District Council to date. Cllr. De Vries to revert as soon as possible having consulted Officers at the Council. (Action Cllr. De Vries)
- xiii. Essex & Herts Air Ambulance Appeal for funds.

Resolved – not to send a donation from the Parish Council but members would, and did, support this and other Air Ambulance Services individually. (Cllr. Elsey)

- xiv. Report on EALC AGM and Essex County Council Joint Conference 2019. Foakes Hall, Dunmow. Cllr. Player had attended. The event had been well attended. Joy Darby (CEO. EALC) was retiring in the spring.
- xv. School liaison and parking restrictions outside the school. Cllr. Elsey and Cllr. Player had a very constructive meeting with the new Headteacher, Mr. Simon Rance. The school had some on site problems which they hope to overcome. Mr. Rance was making a big effort to attract more pupils, only 4 had started in September, but many more parents had shown an interest and it was hoped that numbers would increase next year.

Resolved – that Cllr. Player act as the liaison between the Parish Council and the school (Cllr. Elsey)

Resolved – that, the Parish Council being aware of the signage on the road outside the school and the legality of school buses stopping on that signage, the Parish Council support the school and Governors in their efforts to have the signage amended so that school transport i.e. buses, are not in contravention of the law when picking up or dropping off pupils. A letter would be written to the school to this effect. (Cllr. Player) (Action Clerk)

8. CORRESPONDENCE

Various emails distributed to Members. Members had been requested to raise any matters received by email under correspondence. None received.

- i. Essex Playing Field Assn. AGM
- ii. Essex Oyster. Autumn Edition

9. NEW ITEMS

- a. Report on the recent meeting with the new Headteacher at Ashdon School (see Item 7.xv. above)
- b. Village Handyman. The village was in need of a handyman following the retirement of Mr. Graham Marsh. Members would make enquiries for the next meeting.

10. NEW PLANNING APPLICATIONS

- i. UTT/19/1989/FUL. Conversion of disused agricultural barn to 1 no. dwelling. Barn adj. Little Mortimers, Water End

No Comment

- ii. UTT/19/2260/FUL. New vehicular access from Radwinter Road to the two new dwellings consented under UTT/17/1659/PAP3Q Goldstones Farm

No Comment. It was noted that a hedge and some trees would need to be removed and a ditch bridged to make the entrance.

- iii. UTT/19/2642/OP. Outline application with all matters reserved except access and layout, for the erection of 4 no. detached dwellings with new single access. Land south of Church Hill

Resolved – that the decision on this application be deferred until advice from Alison Farmer (Landscape Architect, Neighbourhood Plan) and initial results from the Community Led Housing Survey had been received. (Unanimous)

- iv. UTT/19/2587/HHF. Reduction of garage structure to from/retain a triple garage and store. Winsey Farm, Camps End

Object. Members believed that this structure had already been erected without consent.

- v. UTT/19/2720/LB. Replace metal spiral staircase with a straight wooden staircase more in keeping with the house and improve access to first floor.
Cherry Tree Cottage, Rogers End

No Comment

- vi. UTT/19/2680/HHF. Single storey oak garden room
Old Sandons, Kates Lane

No Comment

APPEALS LODGED.

- i. UTT/19/1353/FUL. Erection of agricultural workers dwelling with associated outbuilding.
Water End
- ii. UTT/19/0080/FUL. Proposed single storey 2 bedroom dwelling
Land to rear of Swallow Cottage, Radwinter Road

SITE ADDRESS – NAMING OF BARN CONVERSION

- i. 19/00133/NEWNUM. Barn off Bowsers Lane, Little Walden.
Postal address to be:- Pantiles Barn, Great Bowsers Farm, Bowsers Lane, Little Walden, Saffron Walden. Essex. CB10 1XQ

BREACHES OF PLANNING CONTROL

- i. DS-ENF/19/0166/C. Unauthorised positioning of large static caravan and lorry body on agricultural land.
Land adjacent to New House Farm, New House Lane.

Investigation carried out. Caravan and lorry body removed. File Closed.

- ii. NW-ENF/19/0087/C. Unauthorised engineering works and construction of an entrance.
Water End Road CB10 2NA

Investigation carried out. No further works carried out since initial complaint. File Closed (Clerk's Note; refers to the entrance to the site of UTT/19/1353/FUL opposite White House, Water End)

11. PLANNING APPLICATIONS DETERMINED

- i. UTT/19/1706/HHF & 1707/LB. Construction of cart lodge and new vehicular access
Chapel Farm, Kates Lane.

Withdrawn

- ii. UTT/19/1798/HHF & UTT/19/1799/LB. Variation to glazed Link approved under UTT/18/2279/HHF and UTT/18/2280/LB. Removal of internal partition walls. Change French doors to a window. Addition of doors to the garage.
Turpins Cottage, Radwinter Road

Conditional Approval

- iii. UTT/19/0710/LB. Proposed extension to existing barn, alterations to garden room and alterations to the original dwelling, including insertion of a window and internal alterations
Moss Cottage, Walden Road

Conditional Approval

12. ACCOUNTS for PAYMENT

The Accounts (Appendix i) were passed for payment (Cllr. Player)

13. ITEMS FOR THE NEXT AGENDA. There were no Items for the Next Agenda

The meeting closed at 9.00pm.

Signed Chairman

Date

PARISH COUNCIL MEETING MONDAY 4th NOVEMBER 2019
9th SEPTEMBER 2019 to 4th NOVEMBER 2019

Monies Received	£	
Richard Stebbings. Purchase of grave & internment fee re Elizabeth Mokarram	150.00	
Grant Groundworks UK. Neighbourhood Plan	6,903.00	
UDC. Precept	17,000.00	
Interest BPA 3/6/19 – 1/9/19	11.49	
Interest BPA 3/6/19 – 1/9/19	0.53	
 Monies passed for Payment		
Temple Knight. Service photocopier	138.00	Ch. No.102448
Temple Knight. Fit drum rebuild kit to photocopier	218.10	Ch.No. 102449
PKF Littlejohn. External audit fee	360.00	Ch.No. 102450
Acorn Services: Paint telephone box Steventon End	£960.00	
Fit 2 noticeboards	£96.00	
Fit climbing net Rectory Lane P.F	<u>£120.00</u>	
	1176.00	Ch.No. 102451
MD Landscapes. Grass cutting September	374.00	Ch.No. 102452
E.ON. Electricity. September Account	80.83	Ch.No. 102453
D. Green. Tel/Broadband	17.99	Ch.No. 102454
Just-Us Digital. Litter pick banners x 2	144.00	Ch.No. 102455
CPRE membership renewal	36.00	Ch.No. 102456
UALC Annual subscription	5.00	Ch.No. 102457
Geosphere Ltd. Parish Online. Neighbourhood Plan	90.00	Ch.No. 102458
Ashdon Village Hall. Hire of hall for exhibition	90.00	Ch.No. 102459
RM Design & Print Ltd. Neighbourhood Plan boards for presentation	627.60	Ch.No. 102460
Andrew Everitt. Fell Cherry tree Village Green	200.00	Ch.No. 102461
Poppy Appeal. Wreath S.137	40.00	Ch.No. 102462
David Green. Stamps	14.64	Ch.No. 102463
Springwell Nursery. 6 trays Pansies War memorial	86.40	Ch.No. 102464
D. Green. Stationery (plastic sleeves)	2.97	Ch.No. 102465
M.D.Landscapes (Anglia) Grass Sept/Oct 4 x cuts	1041.60	Ch.No. 102466
 Balances at Bank 4 th November 2019		
Current Account	£6,165.05	
Savings Account	£1,069.83	
Savings Account	£37,438.09	

