

20th July 2020

At the Meeting of Ashdon Parish Council held remotely on **ZOOM** due to the CoVid19 pandemic, on Monday 20th July 2020, at 7.30pm.

Present.

Councillors Mike Elsey (Chairman), Steve Hayler, Philip Player (Vice Chairman), George Smith and John Thorn

Cllr. James De Vries (UDC), Mr. David Green (Clerk)

Mrs. Melanie Corrigan (Neighbourhood Plan), Mr. Cory Vost, prospective new Member.

1. Apologies for Absence.

Apologies for Absence had been received from Cllr. Simon Walsh (ECC)

2. Public Representations

There were no matters from the public, no members of the public having requested an invitation to attend via ZOOM

3. Co-option of Mr. Cory Vost to the Council.

Resolved - that Mr. Cory Vost be co-opted to the Council (Cllr. Smith).

The Chairman welcomed Cllr. Vost and wished him well as a Member of the Council.

5. County Councillor's Report.

.There was no County Councillor's report. The monthly report would follow.

6. District Councillor's Report.

Cllr. De Vries reported that the completion date for the installation of Super Fast Broadband had now gone out from 30th July to 30th September. He would query this at the Gigclear board meeting he would be attending on the 21st July.

He had been in contact with Kemi Badenoch MP regarding traffic matters and speeding in particular. He had also been in contact with Highways and the Police to try and ascertain why there had been no further progress on Tru-Cam in the village.

Local Plan. The Governance of the revised plan was with the scrutiny committee Stansted Airport. Stansted had lodged an appeal against refusal of their planning application for expansion. UDC had retained a £1.6m fighting fund for this. He would check the changes in flight paths and height levels during lockdown. It had been reported that these appear to have changed to the detriment of the village.

Grass cutting. He was in receipt of the PC's invoices for extra grass cutting, these were being held in abeyance due to funding requirements for CoVid19.

The Chairman thanked Cllr. De Vries for his update. Cllr. De Vries left the meeting.

7. Declarations of Interest. There were no Declarations of Interest in matters to be raised at this meeting. Cllr. Hayler mentioned that he was personally acquainted with the owner of Winsey Farm who had appealed against a planning refusal. He had no interests in the application.

8. Minutes.

Resolved – that the Minutes of the Parish Council Meeting held on Zoom on Monday 15th June 2020, previously circulated, be signed as a true record. (Cllr. Player)

9. Matters Arising.

i. Playing Fields

Rectory Lane. The playing field was now open. Appointments would be made with prospective suppliers of equipment to replace the climber and advice sought as to the most cost effective way to proceed. (Action Chairman, Clerk)

Church Field. The slew ring on the roundabout had seized and required replacing. This would be an expensive exercise due to the entire roundabout having to be lifted in addition to the cost of the ring

All Saints Fitness Trail. Notification had not yet been notified that the RoSPA inspection had been carried out to date as requested.

ii. Highways. Traffic Management.

a. Covered in Item 6. Cllr. De Vries report. Progress was frustratingly slow but the Council would persevere and explore all ways to try and resolve this ongoing problem.

b. Weight Limit –Spriggs Lane. No further action to date. The situation would be monitored. It was noted that verges and protection of the environment were part of the ongoing Neighbourhood Plan.

iii. Village Hall.

Cllr. Hayler reported that the hall would not re-open in the immediate future due to concerns regarding CoVid19 sanitisation. There were no outstanding maintenance matters.

iv. Ashdon Neighbourhood Plan. (Appendix i)

Mrs. Melanie Corrigan reported that the date for the second consultation had not yet been set due to Co Vid19. The District Council were currently not allowing open meetings, open consultations or referenda for the foreseeable future. The way to facilitate the second consultation was under discussion. The Street Scape Assessment was nearing completion. When completed it would be circulated to those who had contributed for confirmation. The document ran to 99 pages, was very high quality and had been recognised as such by the both Joanna Hill at the District Council and assessors. Feedback had been excellent. It was intended to engage closely with UDC Planning to ensure the document was used to its full potential.

The Chairman thanked the entire Neighbourhood Planning team for their hard work and dedication in producing documents of outstanding quality.

v. Community Led Housing. Housing Needs Survey.

The Chairman reported that negotiations were ongoing between English Rural and RHT over the ransom strip at All Saints which would allow access to the

potential site. The land would be valued by an independent valuer to give the Council an idea of what could be realised from the site. The project was progressing

vii. Community Hub/Shop/Café.

Revised plans had been drawn up. The provision of two ladies toilets would be pursued. The prospective tenants were very keen to forward the project.

viii. Superfast Broadband.

Work was progressing in the centre of the village. Gigaclear would be invited to attend the meeting on the 24th August.

ix. Neighbourhood Watch.

Cllr. Thorn reported that the village had been generally quiet during lockdown. The number of Facebook members was increasing.

x. Village Map.

Resolved - that the provision for an external map not be pursued but that investigations be made into providing a large (A1) OS Map for mounting in the Village Hall/Hub when completed. (Cllr. Elsey)

xi. Mobile Post Office.

The start date and services to be provided would be finalised in the coming week.

xii. Cemetery - Composting Compound.

Resolved - that a quotation be obtained for installing a composting compound at the cemetery. (Cllr. Elsey) (Action Clerk)

xiii. Village Handyman.

The Chairman was investigating two possible persons that could carry out the job. Cllr. Thorn would also provide the details of a possible person. In the interim the Clerk would contact Mr. Marsh to ascertain his current situation and if he wished to carry on.

10. CORRESPONDENCE

Various emails distributed to Members. Members are requested to raise any matters received by email under correspondence.

11. NEW ITEMS

i. 75th Anniversary of VJ Day.

Resolved - that:

- i. A short service of Remembrance be held at the War memorial at 1100 on Saturday 15th August. The Vicar and Pastor would be invited to lead the service.

- ii. that the Chairman and Clerk resolve where to put a commemorative seat near the bus shelter:
- iii. that a suitable piece of stone be found on which to mount and display Ms. Victoria Moriarty's mosaic (Cllr. Elsey)

12. NEW PLANNING APPLICATIONS

- i. UTT/20/1487/HHF. Conversion of garage to residential accommodation. Erection of detached garage/carport Ashdon Street Farm

No Comment

APPEALS

- i. UTT/19/2587/HHF. Reduction of garage structure to form a triple garage and store Winsey Farm, Camps End

12. PLANNING APPLICATIONS DETERMINED (None)

13. ACCOUNTS

- i. **Resolved** - that the Accounts (Appendix ii) be passed for payment (Cllr. Player)

- i. Internal Audit. To review and approve the Accounts for the fiscal year 2019/20 (Appendix iii) and review the Internal Audit

Resolved - that the Accounts (Appendix iii) for the fiscal year 2019/20, the Internal Audit and the Annual Governance Statement be approved (Cllr Player)

- iii. To approve the work of the Internal Auditor. To appoint the Internal Auditor for the fiscal year 2020/21

Resolved - that the work of the Internal Auditor be approved and that Mrs. Anne Mangham be appointed to carry out the Internal Audit in the Fiscal Year 2020/21 (Cllr. Hayler)

- iv. To review and approve the Financial Regulations

Resolved - that the current Financial Regulations having been reviewed be approved (Cllr. Thorn)

- v. To review and approve Standing Orders

Resolved - that the current Standing Orders having been reviewed be approved (Cllr. Player)

- vi. To review the Parish Council Insurance Policy

Resolved - that the Council's current Insurance meets the Council's requirements and be approved. (Cllr. Elsey)

14. ITEMS FOR THE NEXT AGENDA.

There were no "Items for the Next Agenda"

The Meeting closed at 9.33pm

Signed Chairman

Date

Appendix i

Minutes of the Meeting of the Neighbourhood Plan Steering Group – 15th July 2020

Attendees: Melanie Horrigan, Jane Gray and Jo Wheatley.

1. A draft of the Character Assessment document has been sent to UDC for comment and consultation. This interim submission was on the advice of Rachel Hogger.
2. Second Consultation – we are still awaiting guidance from UDC as to the format and means of carrying out a statutorily compliant consultation during these unprecedented times.
3. We are exploring different options for achieving consultation 'status' and this may be achieved by a mix of measures eg. online survey, leafleting etc.
4. The Neighbourhood Plan has recently been updated with Hugh Feldman's footpath survey and this has attracted attention and support from many walking groups.

Our thanks to Councillor Thorn for linking this report to the PC web-site..

5. The NPSG is putting together the Consultation Statement that will form part of the Neighbourhood Plan. Jane Gray is mapping out every step that has been taken in the consultation process to ensure that we can demonstrate compliance with the statutory requirements.

6. The next steps for the Neighbourhood Plan are now being considered

PARISH COUNCIL MEETING MONDAY 20th JULY 2020
15th JUNE TO 10th JULY 2020

Monies Received	£
N.S.&I. Closing of Village Sign Account and transferred to General Account	160.56
BSA. Interest 2/3/20 - 7/6/20	10.07
BSA. Interest 2/3/20 - 7/6/20	0.29
Andrew Cohen Ass. Rent White Horse House	1550.00

Monies for Payment	£
M.D. Landscapes (Anglia) Belt shredded when cutting Guildhall Way	145.12 Ch. No. 102530
J. Thorn. Zoom invoice June meeting	14.39 Ch. No. 102531
M.D. Landscapes. Village grass June 2 cuts	763.20 Ch. No. 102532
D. Green. Telephone/Broadband	21.00 Ch. No. 102533
E.ON. Electricity Acc. June. Credit (£253.30 -£29.69)	223.61 Credit
D. Green. Ink cartridge	19.50 Ch.No. 102534

Balances at Bank on 10th July 2020:-

Current Account:-	£2,226.67
Saver Account:-	£1,070.74
Saver Account:-	£47,466.07