

9th November 2020

At the Meeting of Ashdon Parish Council held remotely on **ZOOM** due to the CoVid19 pandemic, on Monday 9th November 2020, at 7.30pm.

Present.

Councillors Mike Elsey (Chairman), Steve Hayler, Philip Player (Vice Chairman), George Smith John Thorn and Cory Vost

Mr. David Green (Clerk),
Mrs. Melanie Horrigan, Ms. Jane Gray (Neighbourhood Plan Group. NPG)

1. Apologies for Absence.

Apologies for Absence had been received from Cllrs. James De Vries (UDC) and Simon Walsh (ECC) due to having to attend other meetings.

2. Public Representations

Mr. Donald Reilly, Church End.

Mr. Reilly raised the following:-

- i. Speeding. Mr. Reilly said that he was concerned about the speed of traffic both entering and leaving the village at Walden Road, Church End. He had raised this matter before. The Chairman assured Mr. Reilly that the Parish Council was continuing to pursue traffic calming or speed reduction measures both through Highways, the Police and Kemi Badenock M.P. It was very frustrating as all efforts appeared to meet with a stonewall but the Council would keep trying on resident's behalf. The Chairman would arrange to meet Mr. Reilly on site to discuss matters first hand, Covid restrictions allowing.
- ii. Mr. Reilly was concerned about the increase in traffic that would arise through the proposed new affordable housing at All Saints and how access would be gained to the site. The Chairman would meet Mr. Reilly on site to discuss the matter with him at the same time as the meeting in para i. Both instances would incur Covid restrictions.

Mr. Reilly thanked the Chairman and left the meeting.

Mrs. Sue Smith and Mr. Clive Smith, Church End, also attended the meeting but did not wish to raise any matters.

3. County Councillor's Report.

.The County Councillor's monthly report had been received and previously circulated.

4. District Councillor's Report.

In his absence Cllr. De Vries wished the following to be brought to Member's attention:-

- i. Ward members Initiative – Now that the UDC budget has been adjusted for Covid19, the ward members initiative has been reinstated. Therefore I would like to allocate £500 to Ashdon Parish Council to spend on whatever they determine.

This is available immediately. Part of the total £2,000 fund will also be spent at my discretion, and I have decided that some of this will go to Ashdon Forest School (Nature of Learning), run by Sarah Allington.

- ii. Cycle Path to Saffron Walden – Saffron Walden Town Council are about to contact the relevant landowners (that agreement would be needed from) for the pathway to go the complete distance.

Resolved:- that Cllr. De Vries be asked to pay for the seat to be placed on the verge next to the bus shelter in the centre of the village to commemorate 75 years of peace following the end of WWII (Cllr. Player)

5. **Declarations of Interest.** There were no Declarations of Interest in matters to be raised at this meeting

6. **Minutes.**

Resolved – that the Minutes of the Parish Council Meeting held on Zoom on Monday 28th September 2020, previously circulated, be signed as a true record. (Cllr. Player)

7. **Matters Arising.**

- i. Playing Fields

Two quotations had been received for the replacement of the climbing frame and renovation of the aerial runway at Rectory Lane Playing Field. A third had been requested but not yet received. The Chairman suggested that on receipt of the third quotation a site meeting be convened to discuss the matter, Covid restrictions allowing. A quotation for £1,490.00+vat had been received from Acorn Services for the removal and disposal of the old climbing frame, removal of the wooden edging and backfilling with top soil and seeding.

- ii Highways. Traffic Management.

Weight Limit/Verge protection –Spriggs Lane. Cllr. Smith would provide a list of measures required in the village to protect the verges and Spriggs Lane in particular. He would contact Cllr. Walsh and Cllr. De Vries to try and obtain funding through the Local Highways Panel to have protection measures put in place. (Action Cllr. Smith)

- iii. Village Hall and White Horse House

Cllr. Hayler had nothing to report

- iv. Ashdon Neighbourhood Plan.

Minutes of the Meeting of the Neighbourhood Plan Steering Group – 2nd November 2020

Present: Apologies: Isabel Blackett, Jane Gray, Melanie Horrigan, Cory Vost, Harriet Burrow, Jo Wheatley

1. The Draft Questionnaire

In the absence of a second consultation due to the pandemic, a questionnaire is to be circulated with the Village Magazine which will also be available online, via the NP website.

The content and presentation of the questionnaire was discussed at length, with proposed changes to be incorporated. A draft to be shared with Rachel Hogger from Modicum Planning (the planning expert provided by UDC) for her comment and steer.

Further advice to be sought from Rachel as to whether the form should be completed by individuals or households in the context which would give more weight to the NP.

Jane Gray to establish deadlines for submission of the questionnaire to the printer.

2. The Draft Village Magazine Article

This was discussed, amended and approved.

3. Design Code

This was discussed in principle, in terms of funding and drafting.

Once the results of the questionnaire have been considered, a decision will be made as to whether a Design Code should be created and appended to the NP.

Jane Gray will seek to obtain examples of Design Codes created by local consultants/architects that have supplemented other Parishes' Neighbourhood Plans

4. Next Steps

The next steps for the Neighbourhood Plan are now being considered.

v. Community Led Housing.

A Zoom meeting had been held with the RCCE, UDC and English Rural to discuss and try and forward the project. Legal matters regarding the land at All Saints were being investigated. Ms. Sheena Dale had submitted a request that a site at Walden Road from All Saints Field to The Lamb be considered for Community Affordable Housing. She had attended a Zoom meeting with the RCCE and English Rural to outline her proposal. No such outline had, to date, been received by the Parish Council although requested on two separate occasions by the Chairman. It was understood from the RCCE and English Rural that Ms. Dale was proposing a mix of both "affordable" and market value housing.

Members considered that time was of the essence to determine if Ms. Dale's proposal was in line with the requirements as determined in the survey previously carried out by the RCCE as requests were being constantly received from people in the village needing affordable housing.

Resolved:- that a letter be written to Ms. Sheena Dale and delivered by recorded delivery to ascertain:-

- i. her proposals for the number and type and mix of affordable houses to be built on her land at Walden Road;
- ii. the number, type and mix of properties to be sold on the open market on her land at Walden Road.

A reply would be required by noon on the 30th November to enable the project to be discussed and a decision made as to which site provided the best solution for the village at the meeting to be held on Monday 14th December 2020.

- vi. Community Hub/Shop/Café.

The Planning application had been submitted. A decision was awaited. There remained very strong interest in leasing the premises. Matters regarding the lease of White Horse House were with the Council's solicitor.

Resolved:- that a new lease be granted to Fairstone Group for three years with provision of four (4) parking spaces, two directly outside the offices, two in the car park to the rear of the hall. (Cllr. Hayler) (Action Chairman)

The Council's solicitor to be informed to this effect.

- vii. Superfast Broadband.

Gigaclear had completed their works in the village. There was still outstanding works to the road surface at Steventon End. The Village Hall would be connected to superfast broadband following the conversion of the shop/hub and lifting of Covid restrictions.

- viii. Neighbourhood Watch.

There were 94 people on the Facebook page. Neighbourhood Watch was progressing well, there was minimum crime reported in the village. Speedwatch had been suspended during Covid

- ix. Mobile Post Office.

A false start due to an electronic hiccup. Up and running from Tuesday 10th November 9.30-10.30, Baptist Car Park.

- x. Village Handyman.

The situation regarding the handyman would be monitored. A revised list of jobs would be drawn up, approved and issued. (Action Chairman/Clerk)

- xi. Mosaics at War Memorial.

Resolved:- that the two mosaics sculptured by Ms. Victoria Moriarty be fixed on the war memorial steps either side and below the stone of sacrifice. (Cllr. Player)

- xii. Update on proposed cycle route from Saffron Walden to Ashdon.

Saffron Walden Town Council would be contacting the land owners to seek their cooperation.

- xiii. Planting of nine in number Birch trees.

Resolved:- that the nine birch trees received from Stansted Airport be planted round the periphery of the Playing Field at Rectory Lane (Cllr. Elsey)(Action Clerk)

8. CORRESPONDENCE

Various emails distributed to Members. Members are requested to raise any matters received by email under correspondence. None were raised.

9. NEW ITEMS

There were no "New Items"

10. NEW PLANNING APPLICATIONS

- i. UTT/20/2450/FUL. Demolition of existing barn and proposed replacement structure to provide 1 no. dwelling, following previous approval to convert ref. UTT/19/1989/FUL
Barn adj. Little Mortimers, Water End

Very Strongly Object. It was noted that this application had been called in by Cllr. De Vries. A site visit by the members of the Planning Committee would be requested. Letter of objection on file.

- ii. UTT/20/2735/FUL S37 retrospective application to increase size of front gable and change rear hipped roof to a brick gable to 1 no. Dwelling approved under UTT/19/0283/FUL
Land adj. Orchard House, Walden Road

No Comment

- iii. UTT/20/2790/FUL Application for the removal of condition C.91B of UTT/1364/90
- "The existing dwelling "Glebeside" and the Old School House shall remain in the same ownership and shall not at any time be sold away separately"
Glebeside and the Old School House, Church End.

No Comment

11. PLANNING APPLICATIONS DETERMINED

There were no "Determinations"

APPEALS.

- i. UTT/19/2587/HHF. Reduction of garage structure to form and retain a triple garage and store.
Winsey Farm, Camps End.

Appeal Dismissed

12. ACCOUNTS for PAYMENT (Appendix i)

- i. Conclusion of Audit for 2019/20. External Auditors Report (Appendix i)

The External Audit had been successfully completed with no matters raised. The invoice had been received for payment. The completion of audit would be advertised on the notice board on the Village Hall and on the web site as required.
(Action Clerk/Cllr. Thorn)

- ii **Resolved** - that the Accounts, Appendix ii, be passed for payment. (Cllr. Smith)

13. ITEMS FOR THE NEXT AGENDA

There were "No Items for the Next Agenda"

The Meeting Closed at 9.29pm Date of next meeting Monday 14th December

Signed Chairman

Date

PARISH COUNCIL MEETING MONDAY 9th NOVEMBER 2020
28th SEPTEMBER to 9th NOVEMBER 2020

| Monies Received | £ |
|---|-----------------------|
| UDC. Precept | 20,000.00 |
| Interest BPA 8/6/20 - 6/9/20 | 6.55 |
| Interest BPA 8/6/20 - 6/9/20 | 0.15 |
| | |
| Monies for Payment | £ |
| D. Green. (T. Maples) Eradication of wasps at cemetery | 55.00 Ch.No.102554 |
| Cheffins. Land valuation fee All Saints | 628.20 Ch.No.102555 |
| Hibbs Walsh Architecture. Plans for Village shop/hub/cafe | 3,155.40 Ch No 102556 |
| John Thorn. Zoom invoices x 2 for meetings | 28.78 Ch.No 102557 |
| D. Green. Tel/Broadband | 21.00 Ch No 102558 |
| MD Landscapes. Grass Sept. 3 cuts | 1,137.60 Ch.No.102559 |
| E.ON. Electricity September Account. (£162.25 - £29.69) | 132.56 Credit |
| RCCE Annual subscription | 72.60 Ch.No.102562 |
| D. Green. Pansies for war memorial | 78.75 Ch.No.102563 |
| Geosphere. Parish on Line. Neighbourhood Plan | 90.00 Ch.No.102564 |
| Poppy Appeal. Wreath Remembrance Sunday. S137. | 40.00 Ch.No.102565 |
| NJO Drainage Consultants. Flood Risk Ass. Village Hall | 450.00 Ch.No.102566 |
| Bank charge for over drawing on current account | 0.20 D.D. |
| D. Green. Ink cartridge | 43.99 Ch.No.102567 |
| D. Green. Stamps | 32.50 Ch.No.102569 |
| D. Green. Telephone/Broadband | 21.86 Ch.No.102570 |
| E.ON. Electricity October Account. (£132.56 - £30.68) | 101.88 Credit |
| PKF Littlejohn LLP. External Audit Fee | 240.00 Ch.No.102571 |

Balances at Bank on 9th November 2020:-

| | |
|-------------------|------------|
| Current Account:- | £1,363.16 |
| Saver Account:- | £1,071.18 |
| Saver Account:- | £53,482.69 |

