

ASHDON PARISH COUNCIL

David Green

Clerk to the Council

Mallards, Midsummer Hill,

Ashdon, Saffron Walden

Essex. CB10 2LZ

Tel:- (01799) 584229.

email:- clerk@ashdonparish.co.uk



21st March 2024

I hereby give notice that a **MEETING** of **ASHDON PARISH COUNCIL** will be held on **MONDAY 8th APRIL 2024** in the **SMALL VILLAGE HALL** starting at 7.30pm, to which you are summoned for the transaction of the following business.

Signed.....Clerk to Ashdon Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **PUBLIC REPRESENTATIONS.** Members of the public are invited to join the meeting but are asked to remember that the Public session time is 15 minutes in total. Therefore, any one member of the public wishing to speak is limited to 3 minutes and, to enable each subject to be researched ahead of time, it is requested that notice of an intention to speak be provided to the Parish Clerk by no later than 10.00am on the day prior to the meeting.

Members of the public who expressed a wish to speak:- Mr. Chris Pardue; Ms. Lucie Dutton.
3. **SHORT ADDRESS BY CLLR. MARTIN FOLEY ECC**
4. **SHORT ADDRESS BY CLLR. JOHN MORAN ON DISTRICT COUNCIL MATTERS**
 - i. **Report on the landfill/spoil dumping site at Butlers Lane**
 - ii. **Update on affordable housing adjacent to All Saints Close**
5. **DECLARATIONS OF INTERESTS**
6. **MINUTES OF THE MEETING HELD ON 19th FEBRUARY 2024**
7. **MATTERS ARISING FROM THE ABOVE MINUTES**
 - i. **Playing Fields:-**
 - a. **Rectory Lane. Climbing wall, sensory play equipment (Cllr. Mrs. Lee)**
Church Field.

Pre inspection and maintenance of play equipment prior to the RoSPA In section in May (Clerk)
 - ii. **Highways: Traffic Management** (Cllr. Eley, Cllr Moran)

- a. Condition of the gulleys in Radwinter Road, Crown Hill and Water End
(Cllr. Foley)
- b. Speeding and Highway Matters (Cllr. Moran, Cllr. Mrs. Lee)
- iii. To receive a report on matters concerning Village Hall and White Horse House.
(Chairman/Cllr.Mrs..Olley)
- a. Land Registry; Registration of the hall (Cllr. Ms. Gray)
- iv. Community Led Housing. Update on the proposed houses adjacent to All Saints
Close (Chairman)
- v. Neighbourhood Watch. (Cllr.Mrs.Lee)
- vi. Update on the situation regarding the possibility of taking over the management of
the allotments. Situation regarding the fenced area adjacent to the allotments and
the possibility of raised beds thereon (Chairman)
- vii. Village Handyman (Cllr.Mrs. Lee. Cllr Moran)
- viii. Ashdon Emergency Plan (Clerk)
- ix. Up-date on quotes requested to check all HR, H&S, and necessary contracts are in
order and up-to-date (Cllr. Ms. Gray)
- x. Seat at the Cemetery. Now installed (Clerk)
- xi. Members Surgeries. To set dates and rota (Chairman)

8. CORRESPONDENCE.

Various emails distributed to Members. Members are requested to raise any matters received by email under correspondence.

9. NEW ITEMS.

- i. Dog fouling; control of dogs in the cemetery; fly tipping in the cemetery
- ii. To set a date for the Spring Litter Pick

10. NEW PLANNING APPLICATIONS.

- i. UTT/24/0014/DOC. Application to discharge condition 8 (biodiversity enhancement layout) attached to UTT/23/0895/FUL.
Barn at Spriggs Farm
- ii. UTT/24/0479/HHF & UTT/24/0480/LB. Removal of existing modern single story addition. Erection of single storey link extension. Internal alterations to later single storey parlour range. Minor landscaping works and associated operational development
Juniper House, Crown Hill
- iii. UTT/24/0412/TCA. Take down failed limb of 1 no. mature prunus
Tudor Barn, Radwinter Road
- iv. UTT/24/0354/CLP. Single storey side extension
Fairview, Church Hill

- v. UTT/24/0413/TCA. Reduce crowns of 1 no. plum and 1 no. apple tree by 1-2 metres all round
Tudor Barn, Radwinter Road
- vi. UTT/24/0428/DOC. Application to discharge condition 3 (materials) 4 (construction method statement), 5 (biodiversity enhancement layout) 6 (electric vehicle charging point) 7 (lighting scheme), 8 (vehicle parking layout), 9 (mitigation and enhancement measures) attached to UTT/22/2872/FUL.
Rose & Crown
- vii. UTT/24/0345/HHF. Proposed single storey rear extension following demolition of existing conservatory
Fairview, Church Hill

11. PLANNING APPLICATIONS DETERMINED

- i. UTT/23/3183/LB. Removal of single story lean -to structure adjacent to east gable of barn (no works planned to listed building directly)
Barn at Waltons, Steventon End, Ashdon.

Refused

12. FINANCE.

- i.. Accounts for payment (Appendix i)
- ii. To resolve the Budget for the fiscal year 2024/25 (Cllr. Mrs. Horrigan)
- ii To review the scale of fees and charges at the Cemetery (previously circulated)
- iv To review the Clerk's number of hours worked and remuneration

13. ITEMS FOR THE NEXT AGENDA (None to Date)

PARISH COUNCIL MEETING MONDAY 8^h APRIL 2024
19th FEBRUARY to 21st MARCH 2024

| | |
|--|-----------------------|
| Monies Received. | £ |
| Mrs McKinley. Seat at cemetery | 298.75 |
| Monies passed for Payment | |
| Ashdon School PTA. Fun Run | 250.00 Ch.No. 102938 |
| Ashdon Village Hall Charitable Trust. VAT repayment. | 161.25 Ch.No. 102939 |
| NPower Electricity February Account | 72.67 Ch.No. 102940 |
| D. Green. Telephone/Broadband | 22.32 Ch.No. 102941 |
| D. Green. Ink cartridges | 48.79 Ch.No. 102942 |
| Worknest. Combined Core – Year 1 | 3165.60 Ch.No. 102943 |
| Worknest. Insurance | 173.00 Ch.No. 102944 |
| D. Green. 6. Months salary | 3016.00 Ch.No. 102945 |
| HMRC. Income tax. Clerks salary | 754.00 Ch.No. 102946 |
| Anne Mangham. Internal audit fee to 31/3/22 | 190.00 Ch.No. 102947 |
| Anne Mangham Internal audit fee to 31/3/23 | 190.00 Ch.No. 102948 |
| John Thorn. Microsoft invoices (Nov, Dec, Jan, Feb) | 86.88 Ch.No. 102949 |
| Ashdon V.H. Charitable Trust. Hire of hall 12/19 Feb. meetings | 36.00 Ch.No. 102950 |

Balances at Bank on 21st March 2024:-

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|-------------------|------------|
| Current Account:- | £10,602.00 |
| Saver Account:- | £1,086.88 |
| Saver Account:- | £74,475.88 |